



## **NOTICE OF MEETING**

### **Licensing and Safety Committee**

**Wednesday 14 May 2014**

**Council Chamber, Fourth Floor, Easthampstead House, Bracknell**

**To: The Licensing and Safety Committee**

*Members of the Committee will be appointed prior to the meeting.*

You are requested to attend a special meeting of the above Committee on 14 May 2014 at the conclusion of the Annual Council Meeting in the Council Chamber, Fourth Floor, Easthampstead House, Bracknell, to transact the business set out in the agenda overleaf.

This will be one of a series of meetings to follow the Council meeting to make appointments for the ensuing municipal year.

Alison Sanders  
Director of Corporate Services

### **EMERGENCY EVACUATION INSTRUCTIONS**

- 1 If you hear the alarm, leave the building immediately.
- 2 Follow the green signs.
- 3 Use the stairs not the lifts.
- 4 Do not re-enter the building until told to do so.

If you require further information, please contact: Katharine Simpson  
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**Bracknell**

Sound recording, photographing, filming and use of social media at meetings which are held in public are permitted subject to the provisions of the Council's protocol for recording. Those wishing to record proceedings at a meeting are advised to contact the Democratic Services Officer named as the contact for further information on the front of this agenda as early as possible before the start of the meeting so that arrangements can be discussed and the agreement of the Chairman can be sought.

**AGENDA**

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1. **Election of Chairman**
2. **Appointment of Vice-Chairman**
3. **Appointment of Licensing Panel - Sub Committee of Licensing and Safety Committee**

Any three councillors drawn, as required, from the Membership of the Licensing and Safety Committee.

**Panel Chairmen:**

Any councillor who has completed the Chairman training drawn, as required, from the membership of the Licensing and Safety Committee.